Virginia Department of Social Services
Division of Licensing Programs

CHILDREN'S RESIDENTIAL FACILITIES
STAFF INFORMATION SHEET

Name of Facility: _____   **Date:** _____

POSITION TITLE AND NUMBER/CODE (List All Positions)	NAME (Enter the Incumbent's Name or "Vacant")	QUALIFICATIONS* (Education, Licenses, Certifications, Experience)	WORK LOCATION (Building or Unit)	CURRENT CERTIFICATION	
				CPR**	**FIRST AID**

* Minimum qualifications are specified in the standards for children's residential facilities.
** Enter "None" or Certification Expire Date

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Virginia Department of Social Services
Division of Licensing Programs

STAFF INFORMATION SHEET (continued)

POSITION TITLE AND NUMBER/CODE (List All Positions)	NAME (Enter the Incumbent's Name or "Vacant")	QUALIFICATIONS* (Education, Licenses, Certifications, Experience)	WORK LOCATION (Building or Unit)	CURRENT CERTIFICATION	
				CPR**	FIRST AID

* Minimum qualifications are specified in Part III of the *Interdepartmental Standards.*
** Enter "None" or Certification Expire Date

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